

Tony Kershaw
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14 June 2019

Governance Committee

A meeting of the Committee will be held at **2.15 pm on Monday, 24 June 2019** at **County Hall, Chichester**.

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Agenda

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. Minutes of the last meeting of the Committee (Pages 3 - 8)

The Committee is asked to agree the minutes of the meeting held on 13 May 2019 (cream paper).

3. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. New National Scrutiny Guidance (Pages 9 - 50)

Report by the Director of Law and Assurance.

Following a request from the Performance and Finance Select Committee and a notice of motion approved at the County Council meeting on 7 June 2019, the Committee is asked to review scrutiny in the light of new national guidance and best practice on scrutiny and consider whether any changes should be made to the Council's scrutiny arrangements.

5. Pension Advisory Board: Business Plan 2019/20 (Pages 51 - 66)

Report by the Director of Finance and Support Services.

The Committee is asked to consider the Pension Advisory Board draft Business Plan and budget for 2019/20.

6. **Report of Member Attendance April 2018 to March 2019** (Pages 67 - 72)

Report by the Director of Law and Assurance.

As part of its terms of reference the Governance Committee is required to monitor attendance of members at meetings of the County Council and its committees annually. The Committee is asked to note members' attendance for the period 1 April 2018 to 31 March 2019.

7. **Staff Induction Process** (Pages 73 - 74)

Letter from the Chairman of the Regulation, Audit and Accounts Committee.

The Committee is asked to note the outcome of the Regulation, Audit and Accounts Committee's monitoring of the staff induction process.

8. **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 9 September 2019 at County Hall, Chichester.

To all members of the Governance Committee